

GPG Meeting Notes, May 7, 2018
7 pm, Gail's house

Present: Amanda, Anita, Esther, Gail, Hilary, Lisa, Sheena

Next Meeting: 7pm, Monday, June 4th, location TBA (maybe Boathouse or at Bandstand)

1. Treasurer's report: in account as of May 10th - \$1682.92

2. Information and : **Sale Booking and Planning details:** Thanks, Amanda!
 - Amanda has completed application, emergency plan and site map
 - City contact person for Special Events: Karen Myers, karen.myers@guelph.ca
 - Booking fee: \$455.87 total, 2 separate bookings, including both bandstand and area around it, needs to be paid in full by June 1st
 - **Date:** Saturday, June 16th
 - **Location:** Royal City Park, at bandstand, opposite Boat House Cafe, parking by Goodness Me
 - **Time:** Show - 10am - 3pm, Set-up and take-down between 9am - 4pm
 - Insurance: covered by Arts Council
 - Good timing! Our event coincides with both the Creative Spark workshops on the opposite bank and the downtown Pop-up event (\$50/table)
 - Publicity: Juliet has prepared postcards and posters to distribute, Hilary has posted on GAC calendar, (step-stake signs stored in shed at studio, Eleanor has banners)
 - Tents: Two 10' x 10' tents, Juliet's and Sheena's, to be secured from wind by weights (water bottles, vinegar bottles and Juliet's custom weights)
 - Tables: cash and wrapping table, GPG has 2 tables stored in studio shed, we can determine final needs at June 4th meeting as to folding tables and chairs available from members. Also bags, receipt books and wrapping paper will be needed.
 - Table cloths: GPG has containers stored in shed
 - Vendor sheets: Gail will prepare excel sheet as per previous shows and email to all vendors. Hilary also post a PDF of the show vendor sheet on the website in the members area on the sidebar.
 - Event Staffing sign-up sheets: Lisa to prepare
 - Show Disbursements: Gail has prepared cheque for Juliet: - \$71 for postcards and posters
 - So far, GPG potters committed to show include Amanda, Anita, Carol B, Eleanor, Eric, Esther, Gail, Hilary, Juliet, Lisa, Sheena
 - Table Signage for First and Seconds tables to be prepared by Amanda

3. Discussion & vote: **GPG guild cut/member cut** - voted for 15%/85% to help cover costs

4. Discussion: **price points** - Amanda will prepare another price guideline document to help with determine the costs of basic and more labour-intensive pieces, Hilary to pass on our old price guidelines.

5. Discussion & decision: **non-GPG member invitation to participate** in show
 - Lisa will prepare an email and poster for the studio to invite non-member potters at Open Studio and on the general contact list to participate: their costs will include \$30 GPG joining fee plus 15% of sales to GPG, will also note to non-members who work at the city studio that they will be able to join the city-sponsored show in December at the cost of 30% of their sales

- **New potters** wishing to participate need to **email Gail by June 2** so she can email you the vendor sheet to fill in for the show.

6. Reminder: our **GPG membership cards** entitle members to 5% discount on all items (clay included) only from PSH Oakville location not Kitchener

7. Discussion: **Workshops**

- going forward: Lisa to try to meet our goal of booking **four workshops per year** through available studio time. Suggestion: We could perhaps book and pay for the space to ensure availability (similar to sculptors arrangement)
- Lisa will update workshop information and suggestions on our website (<https://sites.google.com/site/guelphpottersguild>)
- Other suggestions included field trip to artisan area of Glen Williams, fall trip to Gardiner, saggar workshop with Becky Webster

8. Creative sharing: Lisa shared the results of her dinosaur skin and fossil impression casts and stamps on her pieces

